

Institut Louis Bachelier (ILB) is looking for
a “Green communications specialist and project manager”
to join the Communication & Engagement team

ILB Communication & Engagement is in the middle of an exciting transformation process, using more and more tools, products, and channels to valorize research and researchers in the ILB Network. The right candidate will join a team where each member has his/her own individual responsibilities, but where collaboration is at the center of every project we do.

We are looking for an engaged, curious, and self-driven colleague to create the next results with us. You need to be fluent in oral and written English and French and to have a good pen. Three-five years of experience preferably in a public/private/academic organization linked to green finance is an advantage, as you are expected to become the ILB C&E project manager of the communication part of our Green and Sustainable Finance (GSF) Interdisciplinary Research Program.

Main projects:

- GSF “Communication & engagement” activities (events, texts and general project management)
- ILB and partner events (digital/physical). Your main responsibility will be the Green Finance Research Advances event.
- Co-responsible with our graphic designer for the production of our weekly ILB Newsletter (content and project management)
- Engagement with network and chairs (mailings, requests, events)
- Strategic and operational SoMe content (positioning + posts on events/publications/people)
- Production of ILB wen portal content
- Contribution to publications/marketing materials (RA, IRIS, ppts, print, digital)
- Diverse translations (smaller ad hoc texts like an event or a Newsletter)

The qualities we are looking for:

- A colleague who takes personal responsibility while being a good team player.
- A communication profile with strong project management skills (by education and experience).
- Someone who takes pleasure in solving a broad variety of tasks in a small organization in constant development.
- With knowledge of one of our four main research areas (preferably environmental)
- Bi-lingual skills (English/French)
- A good writer
- Digital experience

The position is a full-time position, and you will refer to Stine Hansen, director of Communication & Engagement. Salary based on experience. Starting date: September 1, 2021.

About Institut Louis Bachelier:

The DNA of the Louis Bachelier Group (ILB, FdR, IEF) and its network is research, that aims to promote sustainable development in Economics and Finance. We currently host more than 60 programs within four societal transitions: environmental, digital, demographic, and financial. More than ever, there is a need for cooperation between academia, business, and public authorities. The Louis Bachelier network exists to promote the exchange of knowledge and to develop public-private-academic research collaborations. Together, we seek answers for a world in transition!

Application deadline: June 15, 2021.

Please send the application and CV to stine.hansen@institutlouisbachelier.org.

For more information: Visit institutlouisbachelier.org.